

# N O R T H E R N   A R E A

## R e c o m m e n d e d

### RELEAGUING GUIDELINES PROCEDURES

#### Guidelines

- 1.0 Robert's Rules of Order will be followed for all procedures, with the Parliamentarian ruling on any point of order and/or appeal of the chair's decision.
- 2.0 Each speaker, one per school, will be granted a maximum of three minutes for any discussion point, unless further specified.
- 3.0 School representatives are asked to remain present and attentive throughout the proceedings to be fully apprised of all discussion points, thus contributing to a "strong consensus" as opposed to a "simple majority".
- 4.0 Official representation of each school will be the principal or his/her designee.
- 5.0 Schools that are assigned members of the Northern Area and are in current operation will have voting, privileges.
  - 5.1 New schools currently not in operation (without students) will have speaking privileges only.
  - 5.2 School's must be present to exercise voting privileges (no proxy votes).
  - 5.3 Schools will be granted one vote each, to be exercised by the principal or his/her designee present.
  - 5.4 Voting decisions will be by a simple majority (50% plus one) of votes cast. Abstentions are not considered as a vote cast.

#### Procedures

- 1.0 Presentation of Proposals – Schools or leagues recommending a proposal win have three minutes to present their proposal, providing background information and rationale for same. Clarification questions from the floor will not be considered part of the three-minute allotment.
  - 1.1 Each proposal will be numbered for identification and voting purposes.
- 2.0 Proposal Consideration – Each proposal shall receive consideration for voting.
  - 2.1 In each round of voting, the proposal with the fewest number of votes will be eliminated. (If there is a tie for the lowest total each proposal will be dropped.)
  - 2.2 Voting rounds will continue until there remains one re-leaguings proposal for the Northern Area.
- 3.0 Discussion - Discussion of proposals will be permitted prior to each round of voting. Each school will be entitled to two minutes of discussion the first time it wishes to speak and one minute each time thereafter.
- 4.0 Caucus - Any member school present, following any round of voting, may call for a caucus, not to exceed five minutes.
- 5.0 Appeals – may be made in accordance with the rules of the CIF-SS Blue Book by May 26, 2005.